



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

600 Southeast Third Avenue • Fort Lauderdale, Florida 33301 • Office: 754-321-2600 • Fax: 754-321-2701

ROBERT W. RUNCIE
Superintendent of Schools

**The School Board of
Broward County, Florida**

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January 7, 2020

Mr. Charles J. Zimmerman
462 W. Royal Cove Circle
Davie, Florida 33331

Re: Robert W. Runcie v. Charles J. Zimmerman

Dear Mr. Zimmerman:

Pursuant to Florida Statute 1012.33, you are hereby notified that I, Robert W. Runcie, Superintendent, will make a recommendation to The School Board of Broward County, Florida for your formal suspension and termination. This recommendation is predicated upon the charges outlined in the attached Administrative Complaint.

These charges will be presented to the School Board on **Tuesday, February 4, 2020, at 10:05 A.M.**, at Kathleen C. Wright Administration Building, 600 Southeast Third Avenue, Fort Lauderdale, Florida. Pursuant to Florida Statute Chapter 120, you may request a formal hearing, provided that you request said hearing, in writing, to the Superintendent as set forth in the Notice section of the Administrative Complaint.

This is your notice pursuant to Florida Statute 1012.31 that the material contained in your investigative file is a public record and it will become available for inspection by the public ten days from receipt of this letter. Any request made by the public for the documentation referred to above will be provided in accordance with the laws of the State of Florida and Federal law.

Sincerely,



Robert W. Runcie

NOTICE

If you wish to contest the charges, you must, **within 21 calendar days after receipt of the written notice**, submit a written request for a hearing to Robert W. Runcie, Superintendent, Broward County School District, 600 S.E. 3rd Ave., Ft. Lauderdale, FL, 33301. If timely requested, such hearing shall be conducted by an administrative law judge assigned by the Division of Administrative Hearings of the Department of Management Services. The hearing shall be conducted within 60 days after receipt of the written appeal in accordance with chapter 120, Florida Statutes.

FAILURE TO TIMELY REQUEST A HEARING WILL RESULT IN A WAIVER OF THE RIGHT TO CONTEST THE CHARGES.

IF YOU WANT TO HIRE AN ATTORNEY, YOU HAVE THE RIGHT TO BE REPRESENTED BY AN ATTORNEY IN THIS MATTER.

RWR/DGG/MAM: asj
Attachment

c: Jeffrey S. Moquin, Chief of Staff
 Alan Strauss, Chief Human Resources & Equity Officer
 Valerie Wanza, Ph.D., Chief School Performance and Accountability Officer
 Barbara Myrick, General Counsel
 Susan Rockelman, Director, Talent Acquisition & Operations (Instructional)
 Susan Cooper, Director, Employee and Labor Relations
 Felice Winston-Davis, Principal, William Dandy Middle School
 Craig Kowalski, Chief, Broward District Schools Special Investigative Unit
 Samantha Gordon, Manager, Human Resource Support Services